

ANAÏS ROUALLAND



PROFILE

I obtained this year my Master's degree. Thereby, I am looking for my first job mainly in project management, but I am also interested in other opportunities, either as a temporary worker or a permanent one, and with a possibility to work remotely full time or partially.

HOW TO CONTACT ME

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Linkedin : Anaïs Roualland

Barcelona, Spain

SKILLS

- Experienced and trained in event management.
- Communication and community management skills (Canva, social media tools such as Meta...).
- Familiar with administrative work and organizing documents and data.
- Non profit events organized as a class on behalf of the ASC, organization which overseas ongoing projects in sustainable development, worldwide solidarity, student welfare.
- Familiar with the use of Microsoft Office Suites (Excel, Powerpoint...).
- Languages spoken : French (mother tongue), English (fluent), Japanese (intermediate), basic knowledge of Spanish and of Creole
- Writing and reading skills

REFERENCES

Diane Descamps

diane@mapetiteplanete.com

Catherine Cantin - Consortium Eco- Logique

+1 (514) 688-3622

Michel Roubine - C2E Abymes

michel_roubine@cee-caraibe.com

Bérangère Hauducoeur - Musée

Grevin

berangere.hauducoeur@grevin.com

EDUCATION

Master's degree in Applied Foreign Languages, specialised in English and Japanese

Aix-Marseille University (2021-2023)

Management of cultural and humanitarian projects course. Classes taught : Project management, Finance, Law, Business English, Communication, Accounting, international geostrategy, Japanese culture, Japanese language, and others.

Erasmus+ program (1 year)

Birmingham University – Birmingham (2019)

Bachelor's degree in Applied Foreign Languages, specialised in English and Japanese

Paris-Diderot University (2017-2020)

EXPERIENCE

Assistant in charge of communication and event related tasks

Ma Petite Planète - Paris (2023)

Assisting in content creation, helping with tasks for the communication and partnership departments, community management, event management, taking part in exhibitions to pitch the concept.

Inventory employee

RGIS - Aix-en-Provence (2022-2023)

Listing products on site in order to provide the inventory for big brands (Carrefour, Decathlon...) or smaller ones.

Waste sorting employee

Consortium Eco-Logique - Longueuil, Quebec, Canada (June 2022-August 2022)

Waste sorting, specific waste collection in order to classify it after and report the study to a state organisation, data entry regarding this classification via Excel.

Accounting assistant

C2E - Abymes (July 2021)

Entering employees' data into the company's database, sorting different digital and non-digital documents.

NOTEWORTHY ACTIVITIES AND HOBBIES

- Travelling (4 month trip to Canada in 2022, language study trips of about three weeks in England and Spain), Erasmus in England, trips in Africa, Europe...).
- Volunteering to help organize the Gwadeloup Tri Triathlon in Guadeloupe, volunteering for the Pop in festival in Marseille.
- Fan of Japanese music, video games, movies, shows, books...
- Doing various sports, especially pole dance and trapeze.